

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
March 11, 2015**

A regular meeting of the Board of Licensure for Private Investigators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on March 11, 2015, at 1:00 p.m.

MEMBERS PRESENT

Billy Ray Coursey, Chair
Laura Crittenden
Janice Wyatt-Ross
Ronald Carroll
Mike Armstrong

**OFFICE OF OCCUPATIONS AND
PROFESSIONS**

Jessie Parker, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Marcus Jones, Board Counsel

MEMBERS ABSENT

Michael D. Bosse

CALL TO ORDER

Billy Ray Coursey, Board Chair called the meeting to order at 12:55 p.m.

APPROVAL OF MINUTES

The minutes of the February 11, 2015, board meeting were presented for review. A motion to approve the minutes with correction was made by Mr. Carroll. Motion, seconded by Ms. Crittenden, carried.

FINANCIAL REPORTS

The financial statement for the fiscal year end was presented for review. A motion was made by Mr. Carroll to approve the financial reports as presented. The motion, seconded by Ms. Wyatt-Ross, carried.

O&P Report

Ms. Parker reported to the Board that the new database is still not working properly and that the Board should use paper renewals. Ms. Parker also informed the Board that the Office of Occupations and Professions will be submitting a memorandum of agreement to the Board for their review and signature in order to continue to provide services. The MOA will be for fiscal year 2016, which begins in July 2015. The agreement will need to be signed before the June meeting.

CHAIRPERSON REPORT

Mr. Coursey had nothing to report.

ATTORNEY REPORT

Mr. Jones reported that the injunction against Banta was returned. A summons is to be issued and served on the agent.

NEW BUSINESS

A returned check for a renewal fee was discussed. The Office of Occupations and Professions had mailed a letter to the licensee on October 14, 2014, stating that the check was returned as "NSF," and that the licensee must pay the renewal fee by October 28, 2014 to avoid further action. The letter was returned to O&P. The phone number for the licensee has a message that the person is not receiving phone calls. The Board stated that since the renewal fee was not paid, the license should be terminated, and to keep all records of attempted correspondence for future reference.

Mr. Coursey, the Board Chair, signed the official Appointing Authority form for the Board.

COMPLAINT COMMITTEE REPORT

There was one complaint to review at the Complaint Committee. Mr. Carroll reported on his investigation into 2015-1. The licensee was cooperative and provided all requested documentation to the Board. The Complaint Committee decided that the questions the Board had have been answered. Mr. Armstrong made the motion to close 2015-1, and it was seconded by Ms. Wyatt-Ross. The motion carried.

APPLICATION REVIEW COMMITTEE REPORT

On behalf of the Application Committee Chairman Coursey made the following recommendations:

Applications for Individual License (4)

The following applications for individual license were approved pending (4): Shelley Anderson, Derrick Berry, Amy Damron, James Gault.

Applications for Temporary Employee (10):

The following Temporary Employee applications were approved (10): *Tri-State Investigations, LLC*: Timothy Nipper; *KTMI, Inc.*: Leonardo Chaidez; *ICS Merrill*: Lloyd Helmuth, Beau Johnson, Duaine Cluckey, Teresa Kelly, Mark Barnes, Audy Fenton, Chad McCain, Reginald Pritchett

A motion was made by Ms. Crittenden to approve the recommendations of the application committee. Motion, seconded by Mr. Carroll, carried.

APPROVAL OF TRAVEL

A motion was made by Ms. Crittenden to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Ms. Wyatt-Ross, carried.

NEXT MEETING

The next meeting is scheduled for April 8, 2015, at the Office of Occupations and Professions, at 1:00 p.m. Complaint Committee and Application Committee will meet at 12:00 noon.

ADJOURN

Mr. Armstrong made a motion to adjourn at 1:20 p.m., having no further items of discussion. The motion, seconded by Mr. Carroll, carried.

Prepared by Jessie Parker
April 7, 2015